

JNC Staffing Matters Committee Minutes

Date: 13 April 2016

Time: 2.00 - 4.00 pm

PRESENT: Councillor Ms K S Wood (in the Chair)

Councillors Mrs L M Clarke OBE, R Raja and R Wilson

Guests: Mr D Slatter and Penna.

10 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor J Savage.

11 DECLARATIONS OF INTEREST

There were no declarations of interest.

12 BACKGROUND TO APPOINTMENT TO POST OF HEAD OF DEMOCRATIC, LEGAL & POLICY SERVICES

The Chief Executive explained that the Head of Democratic, Legal & Policy Services vacancy had arisen following the resignation of the current post holder (who had a long and distinguished career with the Council).

13 CONSIDERATION OF THE SHORT-LISTING REPORT

Mr David Slatter explained the recruitment & selection process that had been undertaken to date. The post had attracted a total of 21 applicants, 11 of whom attended a long list interview. The long list interview had been conducted by David accompanied by a technical assessor.

Members considered David's report.

It was agreed that 4 applicants would be invited to final interview and selection on 18th & 19th April.

14 FINAL SELECTION PROCESS

Members discussed the arrangements for the final interview & selection process.

15 ANY OTHER BUSINESS

No other matters were raised.

Chairman

The following officers were in attendance at the meeting:

John McMillan - Head of HR, ICT & Customer Services
Karen Satterford - Chief Executive